

**DRAFT Minutes**  
**Immunize Kansas Kids**  
**Registry Workgroup**  
**25 April 2007**

The Registry Workgroup meeting convened at 9:05 am CDT.

We briefly reviewed the end of the discussion at the last meeting regarding actions that Workgroup members (and their respective organizations) can undertake to identify and promote linkages to the WebIZ, including:

- passing the word about the registry to stimulate enrollment of private providers;
- working with software manufacturers to develop and incorporate standard interfaces; and
- working with private providers to get them to request and buy compatible practice management systems with desirable features.

In this regard, staff from KDHE expressed a desire to collect information from private providers on what (if any) practice management software they use, its features and format, the type of data they retain, and their interest/concerns in enrolling in WebIZ. We discussed whether this information would be better collected by conducting a survey (i.e., asking questions of a representative sample of providers) or a census (i.e., asking questions of all providers), and agreed that the approach should be defined based on the intended use of the information obtained. From KDHE's perspective, the intended use of the information obtained will be to:

1. characterize prevalence among private providers' practice management systems of issues impeding adoption of WebIZ
2. identify characteristics of specific provider's practice management software as a prelude to enrolling them as a WebIZ participant

We decided to consult with staff at KHI who were involved in the previous survey of private providers to elucidate what relevant information they've already collected. We also decided to meet with KHI and KDHE staff to discuss this issue further and decide how to proceed PRIOR to the May 8<sup>th</sup> Steering Committee meeting in Topeka, where we will report what we learn.

We also continued addressing other outstanding issues from 'Howard's list', including:

- technical aspects of converting providers currently using "paper and pencil" systems to direct use of WebIZ have been largely resolved; for the future, the emphasis needs to be on enrolling more such providers and activate linkages with Medicaid databases.
- incentives for private providers to enroll and participate. To date, KDHE interested providers

Because this latter issue of providing incentives for participation of private providers is so crucial to the successful expansion of WebIZ, we decided to focus much of the time at the May 8<sup>th</sup> meeting on brainstorming incentives to recruit and retain private providers.

To this end, we also agreed to ask KHI to extend special invitations to Chris Begay and Carolyn Gaughan (and/or other provider reps) to attend the May 8<sup>th</sup> meeting.

We also agreed to spend some time on May 8<sup>th</sup> developing a long-term working agenda for the Registry Workgroup that will identify focal areas and prioritize future efforts of Registry Workgroup, establish an overall timeline for Registry Workgroup activities (including scheduling future Registry Workgroup teleconferences), and make specific assignments for Registry Workgroup participants.

The Workgroup meeting adjourned at 9:59 am CDT.