

**IKK Registry Workgroup Teleconference
DRAFT Minutes
May 30, 2007**

The teleconference commenced at 9:06am CDT. Representatives from KDHE, KHI, KPHA, and KCAAP were in attendance.

Those present noted that the number of participants (and organizations represented) has been steadily declining, which lead to questions about whether there are other organizations which need to be involved/re-involved and whether key representatives who are currently serving on Access Workgroup are needed on Registry Workgroup. The Registry Workgroup members urged KHI staff to consider soliciting input from current/former attendees to ascertain why participation has declined and how to encourage/stimulate future participation.

The Workgroup members began discussing the draft Action Items that have been suggested over the past several meetings. In general, these Action Items seem to be appropriate, but must be expanded:

- The first 3 draft Action Items deal with the development of an overall implementation strategy and long-term management plan; KDHE already has such a comprehensive management plan in place, and has agreed to flesh out these Action Items for review/discussion at our next meeting.
- The next 3 draft Action Items focus on identifying and reducing/eliminating barriers for private providers participation in the registry and, more generally, in providing immunization services; Chris will send out survey of providers and has agree to take responsibility to flesh out these Action Items for review/discussion at a future meeting.
- It was decided to eliminate the Action Item pertaining to the development of software standards under the 'incentives for providers' Action Item.
- As for the remainder of the draft Action Items, Paul will send a revised list to all Registry Workgroup members and ask them to review this list and volunteer to take responsibility to flesh out specific Action Items.

Paul also urged consideration/generation of new Action Items, especially with regard to 'using the data in the registry.' In response, KDHE noted that their current focus is on enrollment and testing of 'beta' version of registry. Nonetheless, a few new Action Items were advanced and discussed (however, no consensus on whether to include these Action Items was reached):

- Using linkages with WIC to improve vaccination coverage.
- Making statewide presentations on WebIZ status and future plans to stimulate enrollment/participation.

Finally, we reviewed the timeline for remaining Registry Workgroup activities, which will be VERY demanding:

- By mid/end-June, we need to complete our 'diagnostic' discussions and the generation of newly proposed Action Items.
- In July/early-August, we must flesh out the 'final' list of Action Items.
- During the latter part of August, we must prioritize our Workgroup's list of Action Items.
- Present final, completed Action Item forms to KHI by 28 August 2007.

The teleconference adjourned at 10:03am CDT.